

Effort Reporting System (ERS) - Requirements Phase

ID	Task Name	Start	Finish	% Com	August				September				October				November				December				January				Feb			
					7/20	7/27	8/3	8/10	8/17	8/24	8/31	9/7	9/14	9/21	9/28	10/5	0/1	0/1	0/2	11/2	11/9	1/1	1/2	1/3	12/7	2/1	2/2	2/2	2/2	1/4	1/11	1/18
1	Requirements Group Meetings	Tue 8/12/03	Tue 11/18/03	100%																												
2	Meeting 1	Tue 8/12/03	Tue 8/12/03	100%																												
3	Meeting 2	Tue 8/26/03	Tue 8/26/03	100%																												
4	Meeting 3	Tue 9/16/03	Tue 9/16/03	100%																												
5	Meeting 4	Tue 10/7/03	Tue 10/7/03	100%																												
6	Meeting 5 (Conference Call)	Tue 10/21/03	Tue 10/21/03	100%																												
7	Meeting 6 (Conference Call)	Tue 11/4/03	Tue 11/4/03	100%																												
8	Meeting 7 (Johns Hopkins Visit to UC)	Tue 11/18/03	Tue 11/18/03	100%																												
9	Management Group Meetings	Wed 8/13/03	Wed 1/28/04	78%																												
10	Meeting 1	Wed 8/13/03	Wed 8/13/03	100%																												
11	Meeting 2	Wed 9/3/03	Wed 9/3/03	100%																												
12	Meeting 3	Wed 9/24/03	Wed 9/24/03	100%																												
13	Meeting 4	Wed 10/15/03	Wed 10/15/03	100%																												
14	Meeting 5 (Conference Call)	Wed 11/5/03	Wed 11/5/03	100%																												
15	Meeting on Communication Strategies	Wed 11/19/03	Wed 11/19/03	100%																												
16	Meeting 6 (Conference Call)	Wed 12/10/03	Wed 12/10/03	100%																												
17	Meeting 7	Wed 1/7/04	Wed 1/7/04	0%																												
18	Meeting 8	Wed 1/28/04	Wed 1/28/04	0%																												
19	Review and Further Define List of 33 Requirements	Tue 8/12/03	Fri 10/31/03	98%																												
20	Cost Sharing - Items 10, 2, 3, 4	Tue 8/12/03	Fri 10/31/03	100%																												
21	NIH Salary Cap - Items 17, 18, 19	Tue 8/12/03	Fri 10/31/03	100%																												
22	Electronic System Concept - Items 16	Tue 8/12/03	Fri 10/31/03	100%																												
23	Workflow Routing (Electronic Notificatoin) - Items 5, 6, 7, 8, 20	Tue 8/12/03	Fri 10/31/03	95%																												
24	Flexibility in Reporting Period - Items 11, 12	Tue 8/12/03	Fri 10/31/03	100%																												
25	Interface with Existing Campus Systems - Items 13	Tue 8/12/03	Fri 10/31/03	100%																												
26	Automate Processing of Corrections and Re-certify reports when changes occur - Items 14, 15, 21, 24, 25	Tue 8/12/03	Fri 10/31/03	95%																												
27	Ability to Create Standard Ad Hoc Reports - Items 26	Tue 8/12/03	Fri 10/31/03	90%																												
28	Comply with Requirements of A-21 - Item 9	Tue 8/12/03	Fri 10/31/03	100%																												
29	Provide for Historical Records of ER's - Items 27, 28	Tue 8/12/03	Fri 10/31/03	100%																												
30	Provide Edits to Ensure Accuracy - Items 22	Tue 8/12/03	Fri 10/31/03	95%																												
31	Ability to Access Detail Data and/or View Calculation - Items 23	Tue 8/12/03	Fri 10/31/03	95%																												

Project: ERS_Project_Schedule_3 Date: Tue 1/6/04	Task	Progress	Summary	External Tasks	Deadline
	Split	Milestone	Project Summary	External Milestone	

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					7/20	7/27	8/3	8/10	8/17	8/24	8/31	9/7	9/14	9/21	9/28	10/5	0/1	0/1	0/2	11/2	11/9	1/1	1/2	1/3	12/7	2/1	2/2	2/2	1/4	1/11	1/18	1/25	2/1						
32	Ability to Access ERS Based on Campus Security Systems - Item 32	Tue 8/12/03	Fri 10/31/03	100%																																			
33	Identify and Define Additional Requirements	Tue 8/12/03	Fri 10/31/03	100%																																			
34	Ability to Create an Effort Report on Demand	Tue 8/12/03	Fri 10/31/03	100%																																			
35	Ability to Identify, by employee, those to be included	Tue 8/12/03	Fri 10/31/03	100%																																			
36	Gather Input from Campus Departments	Wed 9/10/03	Fri 10/3/03	100%																																			
37	Berkeley	Wed 9/10/03	Wed 9/10/03	100%																																			
38	San Francisco	Thu 10/2/03	Thu 10/2/03	100%																																			
39	Davis (tentative)	Fri 10/3/03	Fri 10/3/03	100%																																			
40	Los Angeles	Mon 9/22/03	Mon 9/22/03	100%																																			
41	San Diego	Fri 9/26/03	Fri 9/26/03	100%																																			
42	Write Requirements Document - including illustrations	Wed 10/15/03	Fri 10/31/03	99%																																			
43	Gather Information from non-UC Best Practices Sites	Wed 10/15/03	Sat 11/22/03	100%																																			
44	Send Requirements to Management Group for Review	Fri 10/31/03	Fri 10/31/03	100%																																			
45	Requirements Review by Management Group	Fri 10/31/03	Wed 11/5/03	100%																																			
46	Requirements Document to All (mgmt & reqts grps, campus depts)	Fri 11/7/03	Fri 11/7/03	100%																																			
47	Requirements Review by All (mgmt & reqts grps, campus depts)	Fri 11/7/03	Sat 11/22/03	100%																																			
48	Solicit Comments/Meet with Campus Departments- second meeting	Wed 11/12/03	Fri 11/21/03	100%																																			
49	Berkeley	Wed 11/12/03	Wed 11/12/03	100%																																			
50	San Francisco	Fri 11/14/03	Fri 11/14/03	100%																																			
51	Davis	Mon 11/17/03	Mon 11/17/03	100%																																			
52	Los Angeles	Fri 11/21/03	Fri 11/21/03	100%																																			
53	San Diego	Thu 11/20/03	Thu 11/20/03	100%																																			
54	Modify Requirements Document Based on Feedback	Mon 11/17/03	Sun 11/30/03	100%																																			
55	Obtain Agreement/Signoff from Management Group	Mon 12/1/03	Mon 12/15/03	100%																																			
56	Outline Next Steps	Wed 12/10/03	Sat 1/31/04	100%																																			
57	Finalize Requirements Document	Wed 12/31/03	Wed 1/14/04	99%																																			
58	Finalize Estimate of Cost to Build In-House	Mon 12/1/03	Fri 1/30/04	70%																																			

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Task		Progress		Summary		External Tasks		Deadline	
Split		Milestone		Project Summary		External Milestone			