

**Effort Reporting System**  
Technical Advisory Group  
Notes of the August 16, 2005 Meeting  
DRAFT - 9/16/2005 Accepted - 9/20/2005

Participants: Lyle Kafader (UCSD), Mabel Lai (UCLA), Judith Freed (UCLA), Adam Cohen (UCOP), Wayne Kidd (UCOP), Abdulla Jehaberdeen (UCOP), Eli Cochran (UCOP), Beatrice Cardona (UCSF), Renata Ellis (UCB), Don Rutherford (UCB), Suchita Kaundin (UCOP), Larry Johnson (UCD), Steve Hunter (UCOP)

The meeting was conducted via conference call. Notes from the 7/19 meeting were reviewed and accepted without revision.

**Project Status Update**

Adam reported that the application was demonstrated to the Management and Requirements Groups at their meetings last week and was well received. The Management Group only had time for an overview of the system, but was satisfied with the system design and with the progress on development.

The Management Group discussed how to manage the feedback process as the system is demonstrated to various groups and while it is being tested at the pilot campuses. The topic was of interest and will be discussed at a future meeting. The Management group did indicate that a group such as the Requirements Group would be needed on an ongoing basis to review feedback on the system and to evaluate, prioritize and approve change requests.

In the short term, the development team will be establishing bug tracking procedures and systems to facilitate the collection of feedback from demonstrations and pilot testing.

The Requirements Group reviewed the application in greater detail and a number of suggestions were made regarding details of the system design.

The development team is continuing to work toward the date of August 31<sup>st</sup> to complete coding and begin the QA testing phase. Suchita Kaundin has been hired as a QA analyst to assist with the testing effort. She has begun to develop a test plan and to create the test environments which will replicate all of the campus software configurations.

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**Update on Plans for Technical Environment**

The TAG members were queried regarding plans for product selection so the development team can build a parallel environment at UCOP. Each campus was asked to report which operating system, Java application server and database management system would be used to run ERS.

UCSD: Sun Solaris, Sybase or DB2UDB (Unix), SunOne application server

UCLA: Microsoft Windows, unsure on application server, MS SQL Server

UCD: Solaris, Oracle, Tomcat

UCB: Unix, Oracle or DB2, Tomcat

UCSF: Sun Solaris or IBM AIX, Oracle, IBM Websphere

**System Demonstration**

The group spent the remainder of the meeting working through a demonstration of the system.

**Next Meeting**

The next ERS TAG meeting will be Tuesday October 18, 2005 from 2-4pm, and will be conducted via conference call. The ERS team will publish agenda and other materials via project website and will announce availability and confirm conference call details in advance of the meeting.